

Vendors Information for The Ambassadors Events

Vendors Frequently Asked Questions (FAQ)

Q1: How do I apply to be a vendor?

Complete the vendor application form available on The Ambassadors Events website and submit it by the deadline.

Q2: What types of vendors are accepted?

We welcome food vendors, artisans, merchandise sellers, and community organizations aligned with the event's mission.

Q3: What are the vendor fees?

Fees vary by vendor type and booth size. Please refer to the application form for details.

Q4: When will I be notified about my application status?

Notifications are sent within 2-3 weeks after the application deadline.

Q5: What are the setup and teardown times?

- **Setup:** Day before event, 12 PM–6 PM; Event day, 7 AM–9 AM
- **Teardown:** Immediately after event ends; must be completed by 10 PM

Q6: Is electricity provided?

Electricity is available upon request for select vendors; additional fees may apply.

Q7: Can I share my booth with another vendor?

No, each vendor space is assigned individually.

Q8: What health and safety requirements apply?

Vendors must comply with Peel Region and City of Mississauga regulations, including permits for food vendors.

Q9: What if there is bad weather?

The event proceeds rain or shine. Vendors should prepare accordingly.

Q10: Who can I contact for questions?

Email our Vendor Coordinator at [email address] or call [phone number].

Vendors Terms & Conditions

1. Application and Acceptance

All vendors must complete the official application form. Acceptance is at the discretion of The Ambassadors Events organizers.

2. Fees and Payments

Vendor fees are due upon acceptance. Non-payment may result in cancellation.

3. Setup and Teardown

Vendors must adhere to designated setup and teardown times. Early or late arrivals require prior approval.

4. Permits and Compliance

Vendors are responsible for obtaining all necessary permits and licenses. Compliance with all local laws and health regulations is mandatory.

5. Conduct

Vendors must conduct themselves professionally and comply with event policies.

6. Liability and Insurance

Vendors assume all risks associated with participation. Vendors must carry appropriate insurance and indemnify The Ambassadors Events.

7. Cancellation and Refunds

Cancellations must be submitted in writing. Refunds are subject to organizer discretion.

8. Health and Safety

Vendors must follow all health and safety guidelines provided by authorities.

9. Weather Policy

The event will be held rain or shine. Vendors must prepare for weather conditions.

10. Vendor Space

Spaces are assigned and cannot be transferred or shared without approval.

Vendor Application Checklist

- Completed vendor application form
- Payment of vendor fees (if applicable)
- Copy of valid business license/permits
- Health and safety permits (food vendors)

- Certificate of insurance (if required)
 - Detailed description of products/services
 - Electrical or special equipment requests
 - Contact information for primary vendor representative
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Vendor Guidelines

- Vendors must arrive and set up within scheduled times.
- Booths should be staffed during all event hours.
- Maintain a clean and safe booth area at all times.
- Dispose of waste responsibly and use designated disposal points.
- Follow all event policies and staff instructions.
- Respect neighboring vendors and attendees.
- Ensure all signage and promotions are appropriate and approved.
- Report any issues or emergencies immediately to event staff.